

SCHOOL EXAMINATION POLICY

1. Introduction

The examination system of the school is designed to evaluate students' academic progress, conceptual understanding, skills, and overall development in accordance with the principles of the **National Education Policy 2020** and the assessment framework prescribed by the **Central Board of Secondary Education**.

The policy ensures transparency, fairness, and consistency in the conduct of assessments while encouraging competency-based learning and continuous evaluation.

2. Objectives of Assessment

The assessment system aims to:

1. Evaluate conceptual understanding and application of knowledge.
2. Encourage critical thinking and analytical ability.
3. Promote regular academic engagement.
4. Identify learning gaps and provide timely feedback.
5. Ensure holistic development of students.

3. Structure of Assessment

The school **Assessment Structure** followed throughout the academic year is as under:

Assessment	Tentative Weightage	Description
Periodic Test – I	As per the assessment scheme	Short written assessment
Half Yearly Examination	Major term examination	Covers syllabus of first term
Periodic Test – II	Internal assessment	Conceptual evaluation
Annual Examination	Final comprehensive assessment	Covers full year syllabus

Additional components may include:

- Subject Enrichment Activities
- Multiple Assessment Activities
- Notebook Evaluation
- Practical / Project Work
- Oral Assessment

These assessments will follow the competency-based approach recommended by **Central Board of Secondary Education**.

4. Attendance Requirement

1. A student must maintain **minimum 75% attendance** in the academic session to be eligible to appear for examinations.
 2. Students failing to meet attendance requirements may not be permitted to appear in examinations unless approved by the school administration.
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5. Absence from Examination

1. Students are expected to appear for all scheduled examinations.
 2. In case of illness or unavoidable circumstances, parents must inform the school **before the examination** and submit supporting documents where necessary.
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6. Strict Policy on Re-Examination

In order to maintain academic discipline and fairness, the school follows a **strict NO RE-EXAMINATION** policy.

The following rules apply:

1. **No re-examination will be conducted** for any student who remains absent during any scheduled test or examination.
2. Absence due to **personal reasons, travel, family functions, or other non-medical reasons will not be considered for re-examination.**
3. Marks for the missed examination may be **recorded as zero or handled as per internal assessment policy**, depending on the nature of the assessment.
4. Requests from parents for **re-tests, re-examinations, or separate examinations will not be entertained.**

Exceptional Circumstances

Re-examination may be considered **only under the following extraordinary conditions:**

- Participation in **recognized national or state level competitions** representing the school.

- Medical emergencies supported by **valid medical documentation**.

7. Authority

This policy is approved by the school administration and implemented under the guidance of the **School Examination Department of GD Goenka Public School, Aurangabad**.

The school reserves the right to **modify the policy in accordance with updated guidelines issued by the Central Board of Secondary Education**.